

# South Gloucestershire Community Learning



# \*Free courses for adults

\*Subject to eligibility

## January – July 2020

*Learn part-time in your local area*



#sgclearn



<https://www.facebook.com/sgloslearning/>

# Come to an Open Day to enrol

Join us to find out more information, get advice and enrol on a course. To enrol, please bring some form of ID and your National Insurance number. We may ask you to complete a quiz that will help your tutor to help you.

<b>Bradley Stoke Library</b>	Tuesday 7th Jan ,1 – 3pm
<b>Bradley Stoke Willowbrook Shopping Centre</b>	Saturday 11th Jan, 11 – 1pm
<b>Cadbury Heath Library</b>	Tuesday 7th Jan , 2 - 4.30pm
<b>Filton Library</b>	Thursday 9th Jan, 1.30 – 3.30pm
<b>Hanham Library</b>	Monday 6th Jan, 2 - 4.30pm
<b>Kingswood Job Centre</b>	Thursday 9th Jan, 10 - 12pm
<b>Kingswood Library</b>	Saturday 11th Jan, 10 - 12.30pm
<b>Patchway Library</b>	Tuesday 7th Jan, 4.30 - 6.30pm and Thursday 9th Jan, 10 -12pm
<b>Staple Hill Library</b>	Tuesday 7 <sup>th</sup> Jan, 10 - 12pm
Staple Hill Tesco Metro, Broad St	Wednesday 8th Jan, 1.30 - 3.30pm
<b>Thornbury Leisure Centre</b>	Saturday 7 <sup>th</sup> September 1.30 - 2.30pm
<b>Thornbury Library</b>	Wednesday 8th Jan, 1.30 – 5.30pm and Thursday 9th Jan, 10 – 1pm
<b>Severn Beach, Just As You Are Tea Cottage</b>	<b>Wednesday 9th Jan, 9.30 – 12pm</b>
<b>Yate Job Centre</b>	Friday 10th Jan, 10 - 12pm
<b>Yate Library</b>	Monday 6 <sup>th</sup> Jan, 1.30 – 3.30pm
<b>Yate Tesco Extra</b>	<b>Saturday 11th Jan, 10-30 - 12.30pm</b>

# Who attends Community Learning courses?

**As an Ofsted regulated organisation, our courses are written to meet the needs of many different learners including:**

- Learners who do not have a recent Level 2 qualification (5 GCSEs grade C or above including English and Maths)
- Learners who are living with or have experienced mental and/or emotional health and wellbeing difficulties
- Learners who may be returning to learning or employment after a gap in time
- Learners who may be seeking to develop their skills to find employment or support children or grandchildren in school

**Most of our courses are \*FREE.**

**To attend one, you must be aged over 19 and:**

- have lived in the UK for at least three years, or
- be an EU citizen or from an EEA country or
- be married to a UK / EU / EEA citizen or
- be a refugee or asylum seeker

Some other people are also eligible – please contact us for further advice.

# Where we work

We work throughout South Gloucestershire, with a particular focus on:

- Cadbury Heath, Hanham and Longwell Green areas
- Filton area
- Kingswood area
- Patchway and the Stokes area
- Staple Hill area
- Thornbury and Severn Beach area
- Yate area

**Updated course listings can be found online!**

Visit the website at:  
[www.southglos.gov.uk/](http://www.southglos.gov.uk/)

# Term dates:

6 January - 14 February 2020  
24 February - 3 April 2020  
20 April - 22 May 2020  
01 June - 20 July 2020

\*Funded by the West of England Combined Authority. Most courses are free; learners on ESOL and accredited employability courses, who are not in receipt of certain benefits, may need to pay a fee towards the cost of their course. Please refer to our website for further details

# Course Listings

These are only some of the courses we will be running. Listings are updated regularly on the council website:

[www.southglos.gov.uk/communitylearning](http://www.southglos.gov.uk/communitylearning)

## Bradley Stoke area

### Accredited Employability

**NOCN Level 1 Award in Childcare: Bradley Stoke Library**

Wed 1 to 3pm. Starts 29th January (15 weeks)

### Computing and Digital Skills

**IT for Improvers: Bradley Stoke Library**

Wed 4.30 to 6.30pm. Starts 26th February (6 weeks)

### English

**Brush up your Grammar : Bradley Stoke Leisure Centre (TBC)**

Wed 12 to 2pm. Starts 4th March (5 weeks)

### ESOL (English for Speakers of Other Languages)

**ESOL in your Community Part 1: Bradley Stoke Leisure Centre**

Tues 10 to 12pm. Starts 14th January (5 weeks)

**ESOL in your Community Part 2: Bradley Stoke Leisure Centre**

Tues 10 to 12pm. Starts 25th February (5 weeks)

### Into Work

**Matching Life Skills to Work Skills for CV Building: Bradley Stoke Library.**

Wed 1 to 3pm. Starts 15th January (2 weeks)

### Wellbeing

**Intro to Mindfulness: Bradley Stoke Leisure Centre (TBC)**

Fri 10 to 12pm. Starts 1st May (8 weeks)

## Cadbury Heath area

### Accredited Employability

**NOCN Level 1 Award in Childcare: Warmley Community Centre**

Thurs 9.30 to 12.30pm. Starts 16th January (10 weeks)

**Accredited First Aid at Work: Longwell Green Community Centre**

Tues 10 to 2pm. Starts 21st January (2 weeks)

**Accredited Paediatric First Aid : Venue TBC**

Mon 9.30 to 12pm. Starts 21st April (6 weeks)

### Computing and Digital Skills

**Intro to using Spreadsheets: Batch Community Centre**

Wed 1 to 3pm. Starts 15th January (5 weeks)

**Using MS Word for work and home: Batch Community Centre**

Wed 1 to 3pm. Starts 26<sup>th</sup> February (5 weeks)

### English

**Functional Skills English: The Batch Community Centre**

Thurs 9.45 to 11.45am. Starts 16th January (22 Weeks)

**Developing Writing Styles: (Creative Writing): Batch Community Centre**

Thurs 10 to 12pm. Starts 16th January (10 weeks)

**Writing for Competitions (Creative Writing): Batch Community Centre**

Thurs 1 to 3pm. Starts 16th January (10 weeks)

### Maths

**Functional Skills Maths: The Batch Community Centre**

Tues 12.30 to 2.30pm. Starts 7th January (21 Weeks)



## Filton area

### Computing and Digital Skills

#### **IT for the Workplace: FACE**

Tues 9.30 to 11.30am. Starts 21<sup>st</sup> January (10 weeks)

#### **Intro to MSWord: FACE**

Tues 12.30 to 2.30pm. Starts 25<sup>th</sup> February (6 weeks)

#### **Intro to MSExcel: FACE**

Tues 12.30 to 2.30pm. Starts 21<sup>st</sup> April (5 weeks)

#### **Intro to MS PowerPoint: FACE**

Tues 12.30 to 2.30pm. Starts 2<sup>nd</sup> June (6 weeks)

### English

#### **Functional Skills English: Filton Leisure Centre**

Wed 9.30 to 11.30am. Starts 8th January (22 weeks)

### Into Work

#### **Intro to Planning Events: FACE**

Mon 12.30 to 2.30pm. Starts 27th April (8 weeks)

#### **Matching Life Skills to Work Skills for CV Building: FACE**

Mon 12 to 3pm. Starts 2nd March (2 weeks)

### Maths

#### **Functional Skills Maths: Filton Leisure Centre**

Tues 9.45 to 11.45am. Starts 7th January (21 Weeks)

### Wellbeing

#### **Intro to Cultural Crafts in the Community: Filton Community Centre (TBC)**

Fri 9.30 to 11.30am. Starts 29th February (6 weeks)

#### **Easy Cooking on a Budget: Filton Community Centre (TBC)**

Mon 9.45 to 11.45am. Starts 11th May (6 weeks)

## Hanham and Longwell Green area

### Accredited Employability

**NOCN Level 1 Award in Health and Social Care:** Hanham Community Centre,  
Thurs 9.30 to 12.30pm. Starts 23<sup>rd</sup> January (10 weeks)

### Computing and Digital Skills

**IT for Improvers:** Hanham Community Centre

Mon 1 to 3pm. Starts 20th January (10 weeks)

### ESOL (English for Speakers of Other Languages)

**ESOL in the Community:** Hanham Community Centre

Tues 10 to 12pm. Starts 21st January (10 weeks)

### Maths

**Functional Skills Maths:** Hanham Community Centre

Fri 10 to 12pm. Starts 10th January (21 Weeks)

### Wellbeing

**Sewing for Wellbeing:** Hanham Community Centre

Wed 10 to 12pm. Starts 22<sup>nd</sup> April ( 10 weeks)

## Kingswood area

### Accredited Employability

**NOCN Level 1 Award in Office Administration:** Kingsmeadow @ Madeforever,  
Wed 9.30 to 12noon. Starts 8th January (12 weeks)

### Computing and Digital Skills

**Functional Skills in ICT:** The Park Centre

Wed 12.45 to 2.45pm. Starts 22nd January (15 weeks)

### English

**Functional Skills English:** The Park Centre

Weds 10 to 12pm. Starts 8th January (22 Weeks)

**Functional Skills English:** The Park Centre

Weds 1 to 3pm. Starts 8th January (22 Weeks)

### ESOL (English for Speakers of Other Languages)

**ESOL in the Community:** Kingswood Civic Centre

Wed 9.30 to 11.30am. Starts 22nd January (10 weeks)

### Into Work

**Developing your Study Skills:** Kingswood Civic Centre,

Wed 1 to 3pm. Starts 22nd January (8 weeks)

## Kingswood area continued

### Maths

#### **Functional Skills Maths: The Park Centre**

Tues 9.30 to 11.30am. Starts 7th January (21 Weeks)

### Wellbeing

#### **Mindfulness for Life: Kingsmeadow @ Madeforever**

Tues 10 to 12pm. Starts 21st January (9 weeks)

## Patchway area

### Accredited Employability

#### **NOCN Level 1 Health and Social Care: Patchway Community Centre,**

Mon & Fri 9.30 to 3pm. Starts 24<sup>th</sup> February (3 weeks)

#### **NOCN Level 1 Award in Office Admin: Patchway Community Centre,**

Wed 1 to 3pm. Starts 5th February (15 weeks)

### Computing and Digital Skills

#### **IT for Work: Patchway Community Centre**

Thurs 9.30 to 11.30am. Starts 6<sup>th</sup> February (10 weeks)

#### **Microsoft Office—Word Brush Up: Patchway Community Centre**

Thurs 9.30 to 11.30am. Starts 7<sup>th</sup> May (10 weeks)

### English

#### **Functional Skills English: Patchway Community Centre**

Thurs 12.45 to 2.45pm. Starts 9th January (22 weeks)

#### **Functional skills English: Patchway Library**

Thurs 6.15 to 8.15pm. Starts 9th January (22 weeks)

#### **Improve Your English: Patchway Community Centre**

Tues 12.30 to 2.30pm. Starts 21st April (11 weeks)

#### **Improve Your English: Patchway Community Centre**

Thurs 9.30 to 11.30am. Starts 23rd April (11 weeks)

#### **Spelling and Pronunciation: Patchway Community Centre**

Mon 10 to 12pm. Starts 6th January (6 weeks)



## Patchway area continued

### ESOL (English for Speakers of Other Languages)

**ESOL in your Community Part 1: Patchway Community Centre**

Tue 10 to 12pm. Starts 7th January (5 weeks)

**ESOL in your Community Part 2: Patchway Community Centre**

Tue 10 to 12pm. Starts 25th February (5 weeks)

**ESOL in your Community Part 1: Patchway Community Centre**

Tue 7 to 9pm. Starts 3rd March (5 weeks)

**ESOL in your Community Part 2: Patchway Community Centre**

Tue 7 to 9pm. Starts 21st April (5 weeks)

### Into Work

**Intro to Office Skills Part 2: Patchway Community Centre,**

Wed 1 to 3pm. Starts 15th January. (3 weeks)

**Intro to Health and Social Care: Patchway Community Centre**

Mon 9.30 to 11.30am. Starts 20th January (4 weeks)

**Matching Life Skills to Work Skills for CV Building: Patchway Community Centre**

Thurs 9.30 to 12.30pm. Starts 4th June (2 weeks)

**Money Matters - Intro to Budgeting: Patchway Community Centre**

Fri 9.30 to 11.30am. Starts 6th March (5 weeks)

**Moving on with your Gardening: Patchway**

Tues 10 to 12pm. Starts 21st April (5 weeks)

**Introduction to Gardening in your Community: Patchway**

Tues 10 to 12pm. Starts 2nd June (6 weeks)

### Maths

**Functional Skills Maths: Patchway Community Centre**

Mon 12.45 to 2.45pm. Starts 6th January (21 weeks)

**Functional Skills Maths: Patchway Library**

Mon 6.30 to 8.30pm. Starts 6th January (21 weeks)

**Functional Skills Maths: Patchway Community Centre**

Wed 9.30 to 11.30am. Starts 8th January (21 weeks)

### Wellbeing

**Intro to Arts and Crafts in the Community: Patchway Community Centre**

Fri 9.30 to 11.30am. Starts 17th January (5 weeks)

**Gardening for Wellbeing: Patchway**

Tues 10 to 12pm. Starts 25th February (6 weeks)

**Be your own Life Coach: Patchway Community Centre**

Thurs 9.45 to 11.45am. Starts 27th February (5 weeks)

**Develop Confidence to Overcome Anxiety: Coniston Community Centre**

Day and time TBC - Starts after Easter (6 weeks)

## Severn Beach area

### Into Work

**Gaining Experience for Work: Venue TBC**

Day and times TBC. Starts February 2020 (4 weeks)

**Maximise your Jobsearch Workshop - Creating the Best CV for You:**

**Venue TBC.** Day and times TBC. Starts February 2020 (3 hours)

**Maximise your Jobsearch Workshop - Writing a Successful Application:**

**Venue TBC.** Day and times TBC. Starts March 2020 (3 hours)

**Maximise your Jobsearch Workshop - Preparing for Interview:**

**Venue TBC.** Day and times TBC. Starts May 2020 (3 hours)

### Maths

**Maths for Parents: Venue TBC**

Mon 1 to 3pm. Starts 24th February (3 weeks)

**Improve your Maths: Venue TBC**

Fri 1 to 3pm. Starts 28th February (10 weeks)

### Wellbeing

**Life Balance Bitesize Sessions: Venue TBC**

Day and times TBC. (3 hours)

**Confidence and Resilience Skills: Venue TBC**

Day and time TBC. Starts February 2020 (6 weeks)

**Arts and Crafts for Wellbeing: Venue TBC**

Day and times TBC. (3 hours)

**Supporting your Child with AEN: Venue TBC**

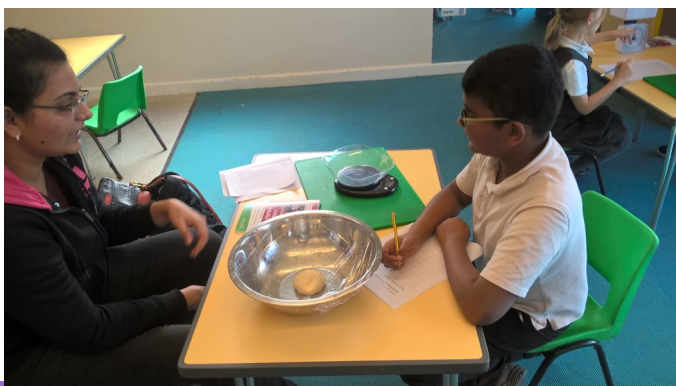
Day and time TBC. Starts January/February 2020 (6 weeks)

**Help your Child Overcome Anxiety: Venue TBC**

Day and time TBC. (2.5 hours)

**Cooking on a Budget: Venue TBC**

Day and time TBC. (2 weeks)



## Staple Hill area

### Computing and Digital Skills

**MS Office: Powerpoint for Work and Home: Staple Hill Library**

Wed 9.30 to 11.30am. Starts 15th January (5 weeks)

**MS Office Publisher: Professional Leaflets for Work & Home:**

**Staple Hill Library.** Wed 9.30 to 11.30am. Starts 26th February (6 weeks)

**Keeping up with Social Media and the Digital World: Staple Hill Library**

Wed 9.30 to 11.30am. Starts 22nd April (10 weeks)

### English

**Functional Skills English: Salvation Army at Staple Hill**

Thurs 12.45 to 2.45pm. Starts 9th January (22 weeks)

**Developing Story Writing Skills: Staple Hill Library**

Wed 9.30 to 11.30am. Starts 15th January (10 weeks)

**Improve your Grammar for Further Studies: Venue TBC**

Fri 11 to 1pm. Starts 28th February (10 weeks)

### Into Work

**Matching Life Skills to Work Skills for CV Building: Venue TBC**

Thurs 10 to 1pm. Starts 23rd January (2 weeks)

### Maths

**Functional Skills Maths: Salvation Army at Staple Hill**

Thurs 10 to 12pm. Starts 9th January (21 weeks)

**Functional Skills Maths: Staple Hill Library**

Thurs 12.45 to 2.45pm. Starts 9th January (21 weeks)

**Functional Skills Maths: Barley Close School**

Thurs 6.30 to 8.30pm. Starts 9th January (21 weeks)

### Wellbeing

**Introduction to Mindfulness: The Nest at Page Park Café**

Day and time TBC starting February 2020 - please register your interest (8 weeks)

**Looking After Yourself through Mid-Life Changes: Venue TBC**

Fri 9.30 to 11.30am. Starts 28th February (6 weeks)

**Life Coaching to Develop Resilience: Venue TBC**

Thurs 9.30 to 11.30am. Starts 23rd April (8 weeks)

Take part in our survey after  
your course and you could win a  
£20 voucher!

## Thornbury area

## Accredited Employability

**Accredited Paediatric First Aid : Venue TBC**

Wed 9.30 to 12.30pm. Starts 4th March (4 weeks)

## Computing and Digital Skills

## IT - Digital Skills: Thornbury Library

Wed 9.45 to 11.45am. Starts 26th February (5 weeks)

## IT - Microsoft Word: Thornbury Library

Wed 12.45 to 2.45pm. Starts 26th February (5 weeks)

## English

**Improve your English: Venue TBC**

Thurs 10 to 12.30pm. Starts mid February 2020 (10 weeks)

## ESOL (English for Speakers of Other Languages)

**ESOL for Everyday Life: Venue TBC**

Day and times TBC. Starts February 2020 (10 weeks)

## Into Work

## Gaining Experience for Work: Venue TBC

Day and times TBC. Starts February 2020 (4 weeks)

## Maximise your Jobsearch Workshop - Creating the Best CV for You:

**Venue TBC. Day and times TBC. Starts February 2020 (3 hours)**

## Maximise your Jobsearch Workshop - Writing a Successful Application:

**Venue TBC. Day and times TBC. Starts March 2020 (3 hours)**

## Maximise your Jobsearch Workshop - Preparing for Interview:

**Venue TBC.** Day and times TBC. Starts May 2020 (3 hours)

## Intro to Office Skills Part 1: Venue TBC

Day and times TBC. Starts February 2020 (5 weeks)

## Intro to Office Skills Part 2: Venue TBC

Day and times TBC. Starts April 2020 (5 weeks)

## Maths

## Maths for Parents: Venue TBC

Mon 9.30 to 11.30am. Starts 24th February (3 weeks)

**Improve your Maths: Venue TBC**

Fri 9.30 to 11.30am. Starts 28th February (10 weeks)



## Thornbury area continued

### Wellbeing

#### **Life Balance Bitesize Sessions: Venue TBC**

Day and times TBC. (3 hours)

#### **Confidence and Resilience Skills: Venue TBC**

Day and time TBC. Starts February 2020 (6 weeks)

#### **Arts and Crafts for Wellbeing: Venue TBC**

Day and times TBC. (3 hours)

#### **Supporting your Child with AEN: Venue TBC**

Day and time TBC. Starts January/February 2020 (6 weeks)

#### **Help your Child Overcome Anxiety: Venue TBC**

Day and time TBC. (2.5 hours)

#### **Cooking on a Budget: Venue TBC**

Day and time TBC. (2 weeks)

## Yate area

### Accredited Employability

#### **NOCN Level 1 Office Admin Skills: Yate Library (TBC)**

Thurs 9.30 to 11.30am. Starts 23rd January (15 weeks)

### Computing and Digital Skills

#### **MS Office Word, Excel and Powerpoint Brush Up: Yate Library**

Wed 12.30 to 2.30pm. Starts 22nd January (10 weeks)

#### **MS Office Word for Work and Home: Yate Library (TBC)**

Thurs 1 to 3pm. Starts 16th January (5 weeks)

#### **MS Office Excel: Spreadsheets for Work & Home: Yate Library (TBC)**

Thurs 1 to 3pm. Starts 27th February (6 weeks)

#### **MS Office for Beginners: Yate Academy**

Tues 6 to 8pm. Starts 3rd March (10 weeks)

#### **IT and Digital Skills for Beginners: Yate Library**

Wed 12.30 to 2.30pm. Starts 22nd April (10 weeks)

#### **MS Office Publisher: Professional Leaflets for Work & Home: Yate Library (TBC)**

Thurs 1 to 3pm. Starts 23rd April (5 weeks)

## Yate area continued

### English

**Functional Skills English: Armadillo Centre**

Tues 10 to 12pm. Starts 7th January (22 weeks)

### ESOL (English for Speakers of Other Languages)

**ESOL in your Community: Yate Library**

Wed 11 to 1pm. Starts 22nd January (10 weeks)

### Into Work

**Introduction to Health and Social Care: Poole Court**

Fri 1 to 3pm. Starts 17<sup>th</sup> January (5 weeks)

**Explore How to Turn Blogging into a Business: Yate Job Centre (TBC)**

Friday 10 to 3pm. 24th Jan (1 day workshop with light lunch)

**Exploring the Hidden Job Market: Yate Job Centre (TBC)**

Fri 10 to 3pm. 31st January (1 day workshop with light lunch)

**Matching Life Skills to Work Skills for CV Building: Yate Job Centre**

Thurs 10 to 1pm. Starts 6th Feb (2 weeks)

**Introduction to Making that Hobby Pay! Brimsham Green School (meeting room)**

Tues 10 to 12pm. Starts 3rd March (4 weeks)

**Intro to Planning Events: Brimsham Green School (meeting room)**

Day and time TBC. Starts after Easter 2020 - please register your interest (8 weeks)

### Maths

**Functional Skills Maths: Yate Library**

Tues 6 to 8pm. Starts 7th January (21 weeks)

**Functional Skills Maths: Yate Library**

Thurs 10 to 12pm. Starts 9th January (21 weeks)

### Wellbeing

**Intro to Patchwork Skills in the Community: Shire Way Community Centre**

Tues 9.30 to 11.30am. Starts 21st January (10 weeks)

**Quick & Easy Cooking on a Budget: St Nicholas Family Centre, Abbotswood**

Wed 10 to 12pm. Starts 26th February (6 weeks)

**Arts and Crafts for Wellbeing: Poole Court**

Fri 1 to 3pm. Starts 28<sup>th</sup> February (6 weeks)

**Keeping Calm in Difficult Situations: Yate Job Centre (TBC)**

Fri 10 to 2pm. 6th March (1 day workshop with light lunch)

**Developing Confidence to Overcome Anxiety: Ridgewood Centre**

Wed 12.30 to 2.30pm. Starts 22nd April (6 weeks)

## How to contact us

Development workers organise courses in your area. They will help you enrol and will be your key contact throughout your course. Tell them about any learning needs you have to build your confidence, develop your skills and get you ready for work and volunteering.

### **Cadbury Heath, Hanham , Kingswood and Longwell Green:**

Mark Lawrence 07596 338459

Mark.Lawrence2@southglos.gov.uk

### **Filton, the Stokes and Patchway:**

Abi Ball 07860 181353

Abigail.Ball@southglos.gov.uk

### **Severn Beach and Thornbury:**

Camille Mortimer 07864608624

Camille.Mortimer1@southglos.gov.uk

If you need this information in  
another format or language  
please contact 01454 868009

### **Yate, Staple Hill, Mangotsfield and Lyde Green:**

Samantha Jones 07768 293842

Samantha.Jones1@southglos.gov.uk

### **Admin Team:**

01454 864613

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<https://www.facebook.com/sgloslearning/>



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### **Lisa Cox**

Transition Coach for South Gloucestershire Community Learning

07522218413

Lisa.cox2@southglos.gov.uk

Bespoke 1:1 support to help learners access further education, training or apprenticeships, voluntary work and paid work

What's your next move?





# Exciting New Projects like this newly acquired allotment site in Patchway

Contact us if you would like to get involved:  
**Abigail.Ball@southglos.gov.uk** Tel no: 07860 181353



## Flexible Learning for Maths and English Functional Skills Qualifications

Study for a maths or English qualification on a course that fits around you. Within a small and relaxed group you will:

- learn using a range of study options, both online and face to face with a teacher
- work in a way that is designed to fit around you
- work towards a functional skills qualification

Contact us for further information



Future Bright offers flexible options for residents aged 19 or over, who receive in-work benefits e.g. tax or child credit, council tax reduction or housing benefit, and want to improve their job prospects with the help of a dedicated Career Coach.

Phone: 01454 866008

Email: [future.bright@southglos.gov.uk](mailto:future.bright@southglos.gov.uk)



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