



**Little Stoke Primary School**

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Headteacher: Mr Dan Ross

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10<sup>th</sup> February 2022

Dear Parents and Carers of pupils in Year 4,

I am writing to inform you that we have been required to change the cover arrangements for year 4 in term 4. As you are aware, Miss Southcott is relocating and leaves us at the end of term 3 and Mr Taylor will start with us in term 5. We previously informed you that Miss Swartz would teach in term 4.

Due to Miss Swartz's successful appointment to a maternity cover within the school we are currently interviewing candidates to ensure we are able to appoint an experienced teacher to cover term 4. We had hoped that Miss Swartz would be able to move from covering Y4 to the Y2 post, but due to medical issues, Mrs Potterton is starting maternity earlier than planned. Mr Taylor will continue to visit in order to get to know the school and the children both at the end of this term and in term 4. In addition to this, Mrs Courtier will continue in her role supporting the learning in the class. We will inform you of the successful candidate as soon as the appointment process has been completed.

Mrs Southcott will be holding parent meetings in the last week of term to update you on your child's progress which will replace parents evening meetings in term 4.

Thank you for your ongoing understanding and support,

Mr Dan Ross  
(Headteacher)

